

DOSIMETRY SERVICE CONTRACT



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Document Availability

The document can be viewed on the RPAZ website (www.rpaz.co.zw). To order a printed copy of the document in English, please contact,

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DOSIMETRY SERVICE CONTRACT

Preface

The Radiation Protection Authority of Zimbabwe Dosimetry service contract is for facilities that are using Authority dosimeters and sets out the requirements for the proper handling, use and return of dosimeters.

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DOSIMETRY SERVICE CONTRACT

1. Purpose

This Agreement is to record the arrangement between the Radiation Protection Authority of Zimbabwe (RPAZ) and facilities/Client (Parties). RPAZ will supply dosimeters to the Client in order to monitor the occupational radiation exposures of its employees or agents.

2. Scope

This Agreement will commence upon receipt of dosimeters by the Client regardless of the date of this dosimetry service contract. The service shall remain in effect until a written cancellation is received by RPAZ. Any request, by the Client to cancel, must be received no later than 30 days prior to the next wearing schedule, otherwise any processing /handling charges incurred will be charged to and payable by the Client.

3. Responsibilities

Radiation Protection Authority of Zimbabwe;

The Authority shall;

- Supply the Client with the required number and type of dosimeters as specified in the product and service information of the dosimetry service contract.
- Collect, use and process personal information to submit and update personal records contained in the national dose register as per part V section 26 of the safety and security of sources regulations (SI 62 of 2011).
- Ensure confidentiality of the information related to personal monitoring.
- Enforce non- compliance with the requirements of personal monitoring.

Client

The Client shall;

- Handle dosimeters as per requirements from the Authority.
- Submit all dosimeters for reading as per dosimetry schedule.
- If the Client or the facility fails to return a dosimeter at the end of the wearing period and presumed lost or damaged replacement fees will be applicable.

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Assignment

The agreement shall not be assigned in whole or in part by either party without the prior written consent of the other party, any assignment made without such consent shall be void and of no effect.

Entire Agreement

The Agreement constitutes the entire Agreement between the parties with respect to the provision of dosimeter and supersedes all previous communication and other agreements relating to it, unless they are incorporated by reference herein.

Amendments

The Parties agree that this agreement shall not be altered or amended without the written mutual consent of both parties.

4. Information

CLIENT INFORMATION AND DOSIMETER MAILING ADDRESS		
Name of organisation	Department	
Address	Telephone	Email Address
Contact Person name (Radiation Safety Officer)	Telephone	Email Address
PRODUCT AND SERVICE INFORMATION		
Please select the type of the dosimeters issued	OSL	TLD
Dosimeter requirements		

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Number of dosimeters users	Total required
<p>Replacement; Should you lose or damage dosimeter badge issued to your organisation, a replacement fee as determined by RPAZ from time to time shall be payable.</p> <p>Security deposit; Fee payable and held in trust by RPAZ against issued dosimeter badges.</p>	

Acknowledgement	
I have read, understood and accept the terms and conditions of this agreement.	
NB Authorised signatory on and behalf of the organisation	
Name	Title
Signature	Date
Submission	
Once complete, please send your dosimetry contract to RPAZ via physical delivery 1 Mcaw drive Avondale Harare OR 137 George Silundika, Bulawayo or email to officialmail@rpaz.co.zw	
Official Use	
Requisite fee received	
Name	Signature
Approval	
Name	Signature